



GOVERNMENT OF INDIA  
OFFICE OF THE DEVELOPMENT COMMISSIONER  
VISAKHAPATNAM SPECIAL ECONOMIC ZONE  
ADMINISTRATIVE BUILDING, DUVVADA  
VISAKHAPATNAM-530 049



**VACANCY CIRCULAR-1/2023**

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Applications are invited from eligible Customs/Central GST Officers for filling up of the following posts on deputation basis in the Office of the Development Commissioner, Visakhapatnam Special Economic Zone, Duvvada, Visakhapatnam within 45 days from the date of publication of this advertisement in Employment News					
S.No.	Name of the Post	No. of Posts	Name of the SEZ & Location	Pay Scale	Classification
1.	Appraiser (Authorized Officer)	2	VSEZ-Vizag at Admn. Bldng, Duvvada, Vizag	Level-8 of 7 <sup>th</sup> CPC Pay Matrix (6500-200-10500, 5 <sup>th</sup> CPC Scale)	Group-B Gazetted
2.	Preventive Officer	2	VSEZ-Vizag at Admn. Bldng, Duvvada, Vizag	Level-7 of 7 <sup>th</sup> CPC Pay Matrix (5500-175-9000, 5 <sup>th</sup> CPC Scale)	Group-B Non-Gazetted

The experience and qualifications required for the above posts are indicated in Annexure-I.

2. Interested officials willing to opt for deputation may apply through proper channel in prescribed proforma (Annexure-II) alongwith the following documents to "The Development Commissioner, Visakhapatnam SEZ, Administrative Building, Duvvada -530 049" :-

- Complete and up-to-date APARs for the last five years in original or attested Photostat copy thereof
- Integrity Certificate and Vigilance Clearance
- Details of minor/major penalties imposed during last 10 years. If no penalties have been imposed, it should be stated.

3. Applications received after the last date or without APARs and other relevant documents or otherwise found incomplete will not be considered

4. The appointment will be on transfer on deputation basis. The period of deputation shall ordinarily not exceed 03 years. The terms and conditions of deputation will be in accordance with DoPT O.M.No.6/8/2009-Estt.(Pay II) dated 17<sup>th</sup> June, 2010, as amended from time to time.

5. Advance copy of application will not be entertained. Officials who volunteer for the post will not be permitted to withdraw their names later.

**DEVELOPMENT COMMISSIONER**

**Essential qualifications, experience etc.**

**Appraisers** : Officers of the Central Board of Excise and Customs :

- i. Holding analogous post on regular basis or
- ii. With three years' regular service in posts of Inspector/Preventive Officer/Examiner in the scale of Rs.5,500-9,000(pre-revised)

**Preventive Officers** : Officers of the Central Board of Excise and Customs :

(a)

- i. Holding analogous post on regular basis in the parent cadre or Department, or
- ii. With six years service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs.4500-7000 or equivalent in the parent cadre or Department; and

(b) Possessing 2 years' experience in Excise or Customs Procedural Work

**Note :**

- (i) Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/Department of Central Government shall not exceed (03) three years.
- (ii) The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date of receipt of application.

**APPLICATION FORM**

1	Post Applied for					
2	Name of the Candidate (in BLOCK LETTERS)					
3	Name & Address of the Office in which presently working		Name of the Post Applied for			
4	Date of Birth		Post which held			
5	Date of superannuation under Central Govt. Rules					
6	Residential Address :					
	i. Present Address					
	ii. Permanent Address		Education Qualifications			
7	a. Name of the post held		Present Basic Pay			
	b. Pay level of the post held in pay matrix (as per 7 <sup>th</sup> CPC)		Post held on regular basis with Scale of Pay and date of appointment thereto on regular basis			
	c. Present pay level of the applicant (as per 7 <sup>th</sup> CPC)		Permanent post held with scale of pay and date of confirmation			
	d. Whether the present post is held on deputation/ad-hoc/Regular basis (strike out the one which is not applicable)					
	e. Date of appointment to the present post					
8	If the present post is on Deputation/ad-hoc basis, name of Post held on regular basis and Level of pay of the regular post in the Pay Matrix (as per 7 <sup>th</sup> CPC)					
	Date from which the post is held on regular basis					
9	Date of return from last appointment on deputation (Completion of Cooling off period of 03 years is essential)					
10	Whether essential qualifications required for the post are fulfilled. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the details of the same)					
	Qualifications/Experience possessed by the officer					
11	Educational qualifications of the applicant		Separate sheet may be enclosed, if required			
12	Desirable qualifications		Separate sheet may be enclosed, if required			
13	Details of Employment in chronological order (enclosed a separate sheet, duly authenticated by your signature, if the space below is not sufficient)					
Sl. No	Name of the Office/ Organization	Post held	From	To	Scale of pay and basic pay	Nature of duties

14	Additional Information, if any, which you would like to mention in support of your suitability for the post (Enclose a separate sheet, if the space is not sufficient)	
15	Whether belong to SC/ST	

**Declaration/Undertaking by the Candidate**

I hereby declare that the information provided in the application form are complete and true to the best of my knowledge and based on records.

Signature of the Candidate

Place :	Address for Communication	
Date :	Phone No.(office)	
	Mobile No.	
	E-mail address	

**Certificate**

**(To be given by the Head of the Department)**

1. Certificate that the particulars furnished above have been verified and found to be correct.
2. It is also certified that no disciplinary/vigilance proceeding are either pending or contemplated against the officer. Integrity of the officers is also certified.

Signature of the Head of the Department  
(With rubber stamp)