

EXPORT PROMOTION COUNCIL SEZ DEVELOPER
FOR
EXPORT ORIENTED UNITS & SPECIAL ECONOMIC ZONE UNITS

To
The Director General
Export Promotion Council for Export Oriented Units & Special Economic Zone Units,
8G, 8th Floor, Hansalaya Building,
15, Barakhamba Road, New Delhi – 110 001
Tel: 011-23329766, 23329769
Fax: 011-23329770
E.mail: epces@epces.in

Dear Sir,

We request you to admit us as a Member of the Council.

Particulars of our unit are as follows:

1) Name of the SEZ : _____

Address of the SEZ: _____

Tel: _____

Fax: _____

E.mail: _____

Website: _____

Name of the Developer/Co-Developer _____

Tel: _____

Fax: _____

E.mail: _____

Senior Personnel

i) Chairman/Managing Director : _____

Tel. No. : _____

Fax : _____

E.mail : _____

iv) SEZ Admin. Head : _____

Tel. No. : _____

Fax : _____

E.mail : _____

2. Multi-product or Sector Specific: _____

3. Date of approval of SEZ : _____
4. Date of Operation of SEZ: _____
5. Area of SEZ : Acres: _____ Hectares: _____
6. No. of units operational: _____
7. No. of units under-implementation: _____

8. Please send all mail/ correspondence at the following address :

Contact Person: _____
Designation : _____
Tel. No. : _____
Fax : _____
E.mail : _____

9. One time admission fee for SEZ Developers

- * Big SEZ Developers above 1000 hectares land : Rs.50,000/-
- * Small Developers below 1000 hectares land : Rs.20,000/-

Yearly Membership subscription for SEZs

- * Big SEZ Developers : Rs.20,000/-
- * Small Developers : Rs.15,000/-

Total payment (onetime admission fee + yearly membership subscription)

14. Payment Particulars : _____
Cheque/Demand draft No: _____ for Rs. _____
drawn in favour of the "Export Promotion Council for Export Oriented Units & Special
Economic Zone Units".

Date : _____

Bank:

Yours faithfully,

Signature :

Name :

Designation :

INSTRUCTIONS FOR MAKING THE APPLICATION

FOR SEZ DEVELOPER

- 1. Membership fee as given at Sl. No. 9 of the application Proforma is to be deposited in the Special Savings Bank Account No. 629101102838 of ICICI Bank or can be send directly to the Head Office also. The account has been opened in the name of “Export Promotion Council for EOUs/SEZs Units”. This is an all India account and can be operated at any of the branch of ICICI Bank anywhere in the country.**
- 2. Application proforma along with receipt from ICICI Bank is to be submitted to the Director General, Export Promotion Council for EOUs & SEZs, New Delhi.**
- 3. Director General, Export Promotion Council for EOUs & SEZs shall issue a letter confirming acceptance of your membership and will allot a membership number.**
- 4. Copy of the approval/notification as SEZ Developer issued by Ministry of Commerce & Industry, Govt. of India.**

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FOR
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To
The Director General
Export Promotion Council for Export Oriented Units & Special Economic Zone Units,
8G, 8th Floor, Hansalaya Building,
15, Barakhamba Road, New Delhi – 110 001
Tel: 011-23329766, 23329769
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E.mail: epces@epces.in

Dear Sir,

We request you to admit us as a Member of the Council.

Particulars of our unit are as follows:

1) Name of the Unit : _____

Address: _____
(Corporate Office) _____

Tel: _____

Fax: _____

E.mail: _____

Website: _____

Address (works): _____

Tel: _____

Fax: _____

E.mail: _____

Senior Personnel

i) Managing Director : _____

Tel. No. : _____

Fax : _____

E.mail : _____

v) SEZ/EOU Unit Head : _____

Tel. No. : _____

Fax : _____

E.mail : _____

2. Range of Products/Services : _____

5. Date of approval of unit : _____

6. Date of Commencement of Production of SEZ/EOU: _____

5. Turnover (Of Preceding 3 years) of EOU/SEZ Unit:
(Duly certified by Chartered Accountant/Copy of return send to D.C.)

	<u>EXPORTS</u>	<u>TOTAL</u>
2013-2014 :	_____	_____
2014-2015 :	_____	_____
2015-2016 :	_____	_____

6. IEC Code Number : _____

7. Status of the Firm EH/TH/STH/SSTH/NA : _____

8. RCMC Number : _____

9. Date of Issue : _____

10. Valid upto : _____

11. Countries Exporting to : _____

12. Please send all mail/ correspondence at the following address :

Address : _____

Tel. No. : _____

Fax: _____

E.mail: _____

13. Yearly Membership subscription for EOUs/Units in SEZs.

* Upto export turnover of Rs. 5 Crores : Rs. 5,000/-

* Above Rs. 5 crores to Rs. 25 crores : Rs. 10,000/-

* Above Rs. 25 crores : Rs. 15,000/-

(In addition to the above amount add Service Tax of 15%)

14. Payment Particulars : _____

Cheque/Demand draft No: _____ for Rs. _____

drawn in favour of the "Export Promotion Council for Export Oriented Units & Special Economic Zone Units".

Date : _____

Bank:

Yours faithfully,

Signature :

Name :

Designation :

INSTRUCTIONS FOR MAKING THE APPLICATION

- 5. Membership fee as given at Sl. No. 13 of the application Proforma is to be deposited in the Special Savings Bank Account No. 629101102838 of ICICI Bank. The account has been opened in the name of “Export Promotion Council for EOUs/SEZs”. This is an all India account and can be operated at any of the branch of ICICI Bank anywhere in the country.**
- 6. Application proforma along with receipt from ICICI Bank is to be submitted to the Development Commissioner.**
- 7. In the case of New Units copy of the LOP and in the case of Units already in operations, CA certified copy of Export Turnover for the previous year.**
- 8. Development Commissioner shall issue a letter confirming acceptance of your membership and will allot a membership number.**