FORMAT FOR QUARTERLY REPORT FOR THE WORKING UNITS

1. Name of the Unit & location

2. (a) Permanent E-mail Address (Compulsory)
   (b) Web Site

3. Date of commencement of production

   Details of production figures

<table>
<thead>
<tr>
<th>Quantity (MT/pieces)</th>
<th>Value (Rs. in lakhs)</th>
</tr>
</thead>
</table>

4(i). FOB value of exports for the Quarter
   a) GCA exports
   b) RPA exports
   c) Total:

ii). Deemed export for other categories during the quarter

iii). Cumulative exports/deemed export up to the current quarter.

5(i). Cumulative import of RM/consumable etc. during the quarter

ii). Cumulative import of RM/Consumables etc., consumed up to the quarter

iii). Cumulative import of capital goods including spares up to the quarter.

6. Net foreign exchange earning Achieved
   \[
   \text{NFE} = \text{Column } 4 - \text{Column } 5 \text{ (ii)} + \text{Column } 5 \text{ (iii)}
   \]
7. DTA sale

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Value</th>
</tr>
</thead>
</table>

8. Cases of pending Foreign Exchange

Cases of pending Foreign Exchange realisation outstanding for more than 360 days at the end of last quarter/financial year

Date of export: Name of Importer: Address: Amount

(SIGNATURE)
With Seal of Co.

Notes:

1. The above information should be given separately for each Letter of Permission.
2. QPRs must be submitted electronically only if the zones have provided online facilities.
3. The signature of the authorised signatory of the unit must be sent to the zone electronically.
ANNEXURE-IV

FORMAT FOR ANNUAL PROGRESS REPORT FOR THE WORKING UNITS

PERIOD OF REPORTING: ANNUAL (APRIL-MARCH)

1. Details of the Unit
   a) Name of the Unit
   b) IEC. No.

2. PERIOD OF REPORTING

3 Approval No. & Date

4. Item of manufacture/service – Annual Capacity
   (Details of all items to be provided)
   a) 
   b)

5. Factory Location/Address/
   Telephone No.

6. Regd.Office Address/Tel/Fax No

7. (a) Permanent E-mail Address (Compulsory)
   (b) Web Site

8. Date of commencement of
   production
   Details of production figures

<table>
<thead>
<tr>
<th>Quantity (MT/pieces)</th>
<th>Value (Rs. in lakhs)</th>
</tr>
</thead>
</table>

9. Details of Foreign Exchange
   Inflow/Outflow

   EXPORT (INFLOW) 
   (Rs. in Lakhs)  $ in Million

10) FOB value of exports for the
    Year
    a) GCA exports
    b) RPA exports
    c) Total:

11) (a) Goods sold in DTA in terms of Para 6.9(b) of the Chapter 6 of the Exim Policy for year
    (b) Deemed export for other categories during the year
    Total

12) Cumulative exports up to the current year.

13) Cumulative exports up to the previous year

14) Country-wise details of exports
    IMPORT (OUTFLOW) 
    (Rs. in Lakhs)  $ in Million

1. Opening balance of imported
   RM, Consumables etc.,
   during the year

16. Raw Materials/consumables
17. RM/consumables etc. transferred to other units during the year
18. RM/consumables etc. received under the inter-unit transfer during the year
19. Cumulative import of RM/consumable etc. during the year
20. Imported RM/Consumables/ etc., consumed during the year

20(A) Imported RM/consumables etc. not utilised beyond five years.

21) Closing balance of imported RM/Consumables etc, at the end of year
22) Opening balance of imported capital goods including spares (Value of capital goods year-wise since inception to be annexed)
23) Import of capital goods including spares during the year
24) Capital goods including spares received under inter-unit transfer
25) Capital goods including spares transferred under inter-unit transfer
26) Cumulative imports of capital goods including spares during year.

Sub-Total [Column No. 20 + Column 26]

27) Other FE Outflow (Royalty/technological know-how/investment/Dividend payment/Travel/Commission etc.) during the year

TOTAL OUTFLOW [Column No. 20 + 26 +27]

28) Net foreign exchange earning

29) Opening balance of indigenous capital goods including spares during the year
30) Purchase of indigenous capital goods during the year
31) Cumulative balance of indigenous capital goods purchased during the year
32) Opening balance of indigenous RM/Consumables etc.,
during the year

33) Purchase of indigenous
   RM/Consumables etc
during the year

34) Cumulative balance of indigenous
   RM/consumables purchased during the year

34(A) Imported RM/consumables etc. not utilised beyond five years.

DTA SALE

35) (a) Sales of goods effected in DTA if any
    Quantity Value
(b) Sales of rejects in DTA if any:
    Quantity Value
(c) Sale of Waste/Scrap/Remnant
    Quantity Value
d) Sale of by product
    Quantity Value
e) Total
    Quantity Value

36) DTA sale on full duty
    Quantity Value

37) Items of manufacture/service
    Annual capacity (at the end of financial year)

38) Foreign/NRI/Indian investment
    (to be submitted annually)
    Foreign NRI Indian
  i) Authorised capital
  ii) Paid up capital
  iii) Foreign Direct Investment -
      (I) Approved
      (II) Actual Inflow during the year
      (III) Cumulative balance for the year
  iv) NRI capital
      (I) Approved
      (II) Actual Inflow during the year
      (III) Cumulative balance for the year

39. Employment:

a) No. of Male Workers employed in the unit
   Total Managerial Skilled Unskilled

b) No. of Women workers employed in the unit
   Total Managerial Skilled Unskilled

c) TOTAL: (a + b)

40. OTHER INFORMATION:

a) Goods exported without GR form under intimation to the Development Commissioner of
   SEZ such as (i) imported goods found defective for the purpose of replacement by
   foreign suppliers or collaborators, imported goods on loan basis, export of free samples,
   surplus goods imported from foreign suppliers or collaborators free of cost for
   production operations, consignments imported for participation in exhibitions etc.
   (only for SEZ units)

b) Overseas investment
Overseas investment made by the unit at the end of last year

(a) Less than one year

(b) More than one year (only for SEZ units)

Cases of pending Foreign Exchange

Cases of pending Foreign Exchange realisation outstanding for more than 180/360 days at the end of financial year

Date of export:
Name of Importer:
Address:
Amount:

(180 days for EOUs and 360 days for SEZ units)

External commercial borrowing

External commercial borrowing pending at the end of last year

(a) Less than three years

(b) More than three years

Revenue contribution

Revenue contribution by units

(a) Excise duty on DTA sale during the financial year

(b) Income tax paid, if any, during the financial year

(c) State taxes, cess duties & levies (including CST paid on domestic procurement).

(d) Tax deducted at source in respect of employees.

Notes:

1) The above information should be given separately for each Letter of Permission.

2) The information given in the formats for APRs should be authenticated by the authorized signatory of the unit and should be certified for its correctness by a Chartered Accountant with reference to the account records and registers maintained by the unit.

3) APRs must be submitted electronically only if the zones have provided online facilities.

4) The signature of the authorised signatory of the unit must be sent to the zone electronically.