



Government of India
Ministry Of Commerce & Industry
Office of the Development Commission
VISAKHAPATNAM SPECIAL ECONOMIC ZONE
Administrative Building , Duvvada
Visakhapatnam – 530 049 A.P. (INDIA)
Ph: 0891-2706143 Fax: 0891-2587352



No.5/VSEZ/Adm./2017

Dated:28.11.2017

Sub:- Quotation for the supply of the following items for Office of the Development Commissioner, Visakhapatnam Special Economic Zone, Visakhapatnam - Reg.

Quotations for the supply of the following are invited for Office of the Development Commissioner, Visakhapatnam Special Economic Zone, Visakhapatnam at Administrative Building, VSEZ :-

S.No	Item Description	Required Qty.	Price Per Unit (Rs.)
1.	Air-Conditioners (Split 2 Ton 5* Copper Coil)	3	
2.	Air-Conditioners (Split 1.5 Ton 5* Copper Coil)	3	
3.	Stabilizer	6	
4.	Out Door Unit Stand	6	
5.	Installation Charges	-	

Terms & Conditions

1. The product & specifications should conform to the items listed in Government E Market Place (GeM).
2. The price should not exceed price listed in GeM.
3. The price per unit should be exclusive of Installation, stabilizer & outdoor stand etc.
4. Price for Installation, stabilizer & outdoor stand should be mentioned separately.
5. Transportation charges should be borne by supplier only.
6. Price to be quoted should inclusive of all taxes including GST.
7. Nothing extra should be paid over & above the Quoted price.
8. There should not be any overwriting or corrections in the quotation. If a figure is to be amended, it should be neatly scored out the revised figure written above and same attested with full signature and date. In the absence of attested signature the quotation is liable to be rejected.
9. The undersigned does not bind himself to accept the lowest quotation and reserves the right to accept the quotation in whole or in part, i.e. with respect to all articles mentioned in the attached statement or in respect of any one or more than one articles specified in attached statement as he may decide.
10. If the contractor fails to supply the articles within the time stipulated in the latter or acceptance by the undersign shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person or firm.

(P.T.O)

11. The quantity of articles indicated in the attached statement may be increased or decreased at the discretion without assigning any reason.
12. In the event of acceptance of the quotation and placing of the order for, would be subjected to inspection by the undersigned or his representative and are liable to be rejected if the articles supplied are not according to approved sample or do not confirm to the specification prescribed.
13. The rate quoted by the contractor/supplier shall hold good up to 90 days and no amendment in the rate except increase in the rate of Sales tax during the period of execution of the contract, will be accepted.
14. The supplier shall be required to fix a tin liable on the goods supplied by him, giving his name and year of manufacture.
15. Quotation which do not comply with the above condition are liable to be rejected.
16. These instructions to Quotations are to be signed by the contractor/supplier and returned with the Quotation.
17. Installation and other services that are done before the first use of the items are to be done by the contractor.
18. Validity of the offer and the time required for effecting supply after placing of order should also be indicated in the quotation.
19. In case your quotation is accepted, the material has to be supplied within the stipulated time limit failing which the order will be treated as cancelled without any further intimation .You are requested to quote the reference number and date in all your correspondence.
20. Quotations should reach this office on or before 15.12.2017.


(P. Mahesh Kumar)
Pay & Accounts Officer